

ACTABS Commissioners Meeting Minutes
November 3, 2011

I. 25 Members Present representing the following schools:

Angleton Christian	Oak Ridge Christian Academy
Bannockburn Christian Academy	Parkview Christian Academy
Bay Area Christian School	San Marcos Baptist Academy
Calvary Christian	Southcrest Christian
Clay Road Baptist School	Temple Christian
First Baptist Christian School, Marble Falls	Texas Christian School
First Woodway Christian	Waco Baptist Academy
Fort Bend Christian Academy	Wheeler Ave. Christian Academy
Nazarene Christian Academy	

II. Opening Prayer

III. Minutes of March meeting have been posted on the website,

Freddie Cullins moved to accept the minutes, 2nd by Nancy Purdy, and unanimously approved.

IV. Standards Committee Report – Dr. Randy Woods

A. Return Visits for Spring 2011

1. **Parkview Christian Academy**, Waco, 254-753-0159 Administrator: Virginia Collier; Consultant: Nancy Purdy; Chair: Mike Smith; Team: Dr. Sandra Phelps

The team's recommendation for accreditation for 10 years with interim visit in five and a May 2011 visit to verify compliance with recommendations was approved by the ACTABS Commissioners on March 2, 2011.

A visit was conducted in May 2011 which verified compliance with the annotated recommendations listed in the report.

The Standards Committee recommended approval of the report.

Unanimously approved.

B. Team Visits Spring 2011

1. **Southcrest Christian School**, 3801 South Loop 289, Lubbock, TX 79423, 806-797-7400 Administrator: Linda Merriott; Consultant: Karen Earhart; Chair: & Nancy Purdy

The initial visit was conducted on April 4, 2011.

The team recommended grades 4K-10th grades with 11th and 12th grades added after meeting ACTABS requirements be accredited through 2021 with an interim visit in 2016.

The Standards Committee recommended approval of the team's recommendation.

Unanimously approved.

2. **Levelland Christian School**, 1905 E. Cactus, Levelland, TX 70336, 806-894-6019, Amber Beadles (LCS) Administrator (abeadles@lcswarriors.com) Chair: Brenda Russell; Team: Nancy Purdy & Karen Earhart;

The interim visit by Brenda Russell occurred on April 5, 2011. Levelland Christian School met all ACTABS standards and no violations were noted during the full visit in 2005. Mrs. Russell found Levelland has included the visiting team's suggestions in their continuous improvement actions.

After reviewing curriculum, student and teacher files, facilities, and all facets in regard to meeting the standards of the ACTABS, Mrs. Russell recommends continued accreditation with the next full visit in 2016.

The Standards Committee recommended approval of the interim report.

Unanimously approved.

3. **Clay Road Baptist School**, 9151 Clay Road, Houston, TX 77080, 713-939-1023, **Administrator: Rebecca Mueller**; Consultant: Dr. Gene Johnson; Chair: Dr. Stan Brooke; Team: Margie Meyer

A full visit was held April 3-5, 2011. *The team recommended renewal of accreditation through 2021 with an interim visit in 2016.*

The team recommended renewal of accreditation through 2021 with an interim visit in 2016.

The Standards Committee recommended approval of renewal of accreditation.

Unanimously approved.

4. **First Baptist Christian School**, 501 12th Street, Marble Falls, TX 78654, 830-693-3930 Administrator: Dr. Sandra Phelps

(sandrap@marblefallsfbc.org); Consultant: Robert Bryant; Chair: Cindi Moore & Randy Woods Team: Donna Detjen

The initial visit was conducted on April 17-18, 2011.

The team recommended accreditation through 2021 with an interim visit in 2016.

The Standards Committee recommended approval of the recommendation.

Unanimously approved.

5. **Hyde Park Baptist Schools**, 3901 Speedway, Austin, 512-465-8333 Administrator: Jim Grunert; Chair: Mike Smith; Team: Bob Bryant and Kevin Thames

A full visit was conducted February 27 - March 2, 2011.

The team recommended accreditation through 2021 with an interim visit in 2016 and a compliance check in May 2012 to revisit report recommendations.

The Standards Committee recommended approval of the team's recommendation.

Unanimously approved.

6. **Nazarene Christian Academy**, 2001 E. Main Street, Crowley, TX 76036 817-297-7003 X104 Administrator: Katie Starks; Consultant: Dr. Stan Brooke; Chair: Dorothy Stringer Team Member: Nancy Purdy

The full visit took place April 27-28, 2011.

The team recommended accreditation through 2021 with an interim visit in 2016.

The Standards Committee recommended approval of the team's recommendation.

Unanimously approved.

7. **Bannockburn Christian Academy**, 7100 Brodie Lane, Austin, TX 78745, 512.892.2706; Donna Detjen, Administrator; Chair: Julia Janz; Team: Anne Silburn;
The initial visit occurred on May 4-5, 2011.
The visiting team recommended accreditation through 2021 with an interim visit in 2016 and a review in May 2013 for verification of compliance with annotated recommendations. BCA will need review of additional grades being added.
The Standards Committee recommended accreditation through 2021 with an interim visit in 2016 and a review of compliance with team recommendations in 2013 and review of additional grades added to the school.
Unanimously approved.
8. **Bay Area Christian School**, 4800 W. Main Street, League City, TX 77573, 281-332-4814, Freddie Cullins, Administrator; Chair: Bob Bryant; Team: Julia Janz, Kevin Thames
A full visit occurred on October 26-27, 2011.
The team recommended renewal of accreditation through 2021 with an interim visit in 2016.
The Standards Committee recommended approval of the team's recommendation.
Unanimously approved.

C. Team Visits for Fall 2011

1. **Brazos Christian School**, 3000 W. Villa Maria Rd, Bryan, TX 77807 979-823-1000 Administrator: Keith A. Currivean; **Consultant: Dr. Randy Wood; Chair: Kevin Thames; Team:** _____ Full Visit, In process of scheduling a date.
2. **Calvary Christian School**, 1815 N. 7th Street, Harlingen, TX 78550, 956-425-1882, Administrator: Karen Zeissel; Chair: Freddie Cullins; Team: Kevin Thames Full Visit: **November 14-15, 2011**
3. **Texas Christian**, 4600 Sanger Ave, Waco, TX 76710-4861 (254) 772-5474; Administrator: Gary Bender; Consultant: Nancy Purdy; **Chair: Stan Brooks; Team:** _____ Scheduled ASAP
4. **Trinity Christian School**, 7002 Canton Ave., Lubbock, TX 79413, 806-791-6581 Ext. 296, Mrs. Jill Roberts Administrator. Initial Visit for K-8; Full Visit Fall 2015 for PK-1st. Consultant: Karen Earhart; Chair: Brenda Russell; Team: Nancy Purdy & Bruce McDonald, Brenda to contact for date.
5. **First Baptist School**, 3115 Ocean Drive, Corpus Christi, TX 78404, 409-884-8931, Administrator: ~~Michelle Smith~~ Tracy Signs (principal@fbcopus.org); Chair: Julie Davis; Team: Karen Zeissel Full Visit, In process of scheduling a date for Fall 2011.
6. **Temple Christian Schools**, 6824 Randol Mill Road, Fort Worth, TX 817-457-0770, Stan Brooke, Administrator; Chair: Judy Abercrombie; Team: Anne Silburn & Full Visit, Request reschedule Fall 2011

D. Team Visits Spring 2012

1. **Southcrest Christian School**, 3801 South Loop 289, Lubbock, TX 79423, 806-797-7400 Administrator: Linda Merriott; Consultant: Karen Earhart; Chair: & Nancy Purdy Visit to accredit 11th grade; Date: _____
2. **Angleton Christian School**, First Baptist Church, Angleton, TX, 979-849-4311 Administrator: Gordon Smith; Chair: Julie Davis Visit Spring 2012 to accredit 10th Grade Date: _____
3. **Waco Baptist Academy**, 6125 Bosque Blvd., Waco, TX 76710, 281-772-2122; K-8; Administrator: Jody Flowers; Consultant: (Is one needed?); Chair: Sandra Phelps; Team: Brenda Russell; Visit to be delayed 1 year.

E. Team Visits Fall 2012

1. **First Woodway Christian School**, 13000 Woodway Drive, Waco, TX 76712-8545, 254-772-1298, Administrator: Nancy Purdy; Chair: Michael Smith; Team: Marvine Snead (Did she agree?)
2. **River Oaks Baptist**, 2300 Willowick, Houston, TX 77027, 713-623-6938. Administrator: Nancy Hightower; Chair: Julia Janz; Team: Randy Wood.

F. Schools Seeking Accreditation

1. **Spring Baptist Early Learning Center**, Spring, TX 77373, 281-353-5448. Administrator: Kathy Cook; Consultant: Dr. Sandra Phelps. Beginning process to meet standards.
2. **Caldwell's First Baptist Church School**, PO Box 687, Caldwell, TX 77836, 304 S. Harvey St. 979-567-3771 Administrator: Tabatha Pipes; Consultant: Julie Davis Documentation presented for accreditation. Emailed Julie to contact school.
3. **Wee School, First Baptist Church**, 505 Rolling Brook Drive, Baytown, TX 281-420-2740. Administrator: Robin Cunningham; Consultant: Freddie Cullins
4. **First Baptist Christian School** PO Box 271, Hillsboro, TX 76645, 254-582-2973; Administrator: Kelly Williams; Consultant: Stan Brooks; Beginning process of documentation.
5. **Fallbrook Christian Academy**, 12512 Walters Road, Houston, TX 77014 281-444-6198, Ages 3-5 Administrator: Tasha Burnice; Consultant: Anne Silburn; Initial Visit, Still in progress.
6. **Lighthouse Baptist Academy**, 8622 Garth Road, Baytown, 77521, 281-41-9784 Administrator: Steven Weatherly (singnsteve@aol.com); cell 713-203-8376); Consultant: Freddie Cullen; Chair: Julia Janz; Team: Melissa Fuqua; Full Visit Pending documentation
7. Shelly Turner, shera92@embarqmail.com, Inquiry to start Christian school, April 2011.
8. Quala Bennett, khandy52@gmail.com, Seeking accredited high school diploma, august 2011

G. New Administrator Visits

1. **Brazos Christian School**, 3000 W. Villa Maria Rd, Bryan, TX 77807 979-823-1000 Administrator: Keith A. Currivean; Dr. Woods to visit
2. **Clay Road Baptist School**, 9151 Clay Road, Houston, TX 77080, 713-939-1023, Administrator: Rebecca Mueller; Julia Janz to visit.
3. **Waco Baptist Academy**, 6125 Bosque Blvd., Waco, TX 76710, 281-772-2122; K-8; Administrator: Jody Flowers; Dr. Woods has visited.
4. **First Baptist School**, 3115 Ocean Drive, Corpus Christi, TX 78404, 409-884-8931, Administrator: ~~Michelle Smith~~ Tracy Signs (principal@fbcorpus.org); Chair: Julie Davis; Team: Karen Zeissel Full Visit, In process of scheduling a date for Fall 2011.
5. **Lighthouse Baptist Academy**, 8622 Garth Road, Baytown, 77521, 281-41-9784 Administrator: Steven Weatherly (singnsteve@aol.com); Not a new administrator.

H. Other Business

1. Sandra Phelps: Does ACTABS Accreditation cover PK3 and PK4? **No**
2. Fort Bend Christian Academy, Sugar Land, TX has changed name and will become an **affiliate member of ACTABS**. FBCA accreditation visit delayed from Fall 2012 to Fall 2013 and will be a combined visit with AdvancED. A need was expressed for written directions for combined visits with other accrediting agencies.
3. **Open ACTABS Committee Member Position: Brenda Russell nominated. Unanimously accepted.**

V. TEPSAC Certificates – Dr. Randy Woods

Dr. Woods explained TEPSAC can provide a certificate of accreditation. The commissioners expressed interest in acquiring the certificate to assist explanation of the accreditation process for private schools in Texas. There is a \$25 fee for the certificates.

VI. ACTABS Website – Mr. Robert Bryant

Mr. Bryant showed the various areas and abilities of the new ACTABS website. He asked schools to send a representative picture to add to the website.

VII. TABS Convention – Dr. Randy Woods

The TABS convention planned for March 2012 in Corpus Christi has run into a conflict for hotel space. The convention has been moved to Waco and sponsored by Baylor University (Dr. Woods).

VIII. Lunch

IX. Breakout Sessions and Large Group Discussion

A. Future Convention Format

1. Regional or statewide, timing
2. Costs are a big issue
3. A motion was made by Freddie Cullins to create a 5 member Convention Planning Committee that would explore the needs of both large and small schools. BillieJean Johnson seconded the motion and it carried

unanimously. The committee will be made up of Freddie Cullins, Sandra Phelps, Matt Duston, Mike Smith, and Linda Purdy. The committee will bring suggestions to the March Commissioners Meeting.

B. Rewriting of Technology Standard

The commissioners were asked to review the proposed standard revisions and be prepared to refine them in the March Commissioners Meeting.

X. Dismissed