

ACTABS Commissioners Meeting Minutes

November 1, 2012

I. 25 Members signed in representing the following schools:

Bay Area Christian School Academy	Heritage Christian Academy
Brazos Christian School	Hyde Park Baptist Schools
Calvary Christian School Academy	River Oaks Baptist School
First Baptist Academy, Houston	San Marcos Baptist Academy
First Baptist Christian School, Marble Falls	Southcrest Christian School, Lubbock
First Woodway Christian School	Temple Christian Schools, Ft. Worth
Fort Bend Christian Academy	Texas Christian Schools, Houston

Officers:

President: Dr. Bob Bryant	Secretary: Holly Floyd (Dr. Julia Janz, acting)
Vice President: Karen Zeissel	Standard's Chair: Dr. Olivia Elmore
Executive Director: Dr. Randy Wood	Public Relations: Dr. Stan Brooke
Treasurer: Nancy Purdy	

II. Call to Order, Dr. Bryant

III. Opening Prayer, Brenda Russell

IV. Minutes of February 2012 meeting were posted on the website. No emailed revisions; Minutes approved.

V. Treasurer Report – See attached. Motion to approve from committee by Nancy Purdy; Because of increased costs, Nancy was asked to prepare a report for the spring meeting to report on whether there is a need to increase dues and the increased amount if shown to be required.

The ACTABS Commissioner elected treasurer, Nancy Purdy, was directed by the ACTABS President to replace the current name on the CD (Dennis Wilson) with the current treasurer's name (Nancy Purdy) and the Executive Director's name (Randy Wood). It was felt that this change would keep at least one consistent person in place along with the treasurer and give two persons signature access. This decision was confirmed by a consensus of the Commissioners at the meeting.

VI. Standards Committee Report – Dr. Randy Wood

A. The standards committee make the following recommendations:

1. **First Baptist School**, 3115 Ocean Drive, Corpus Christi, TX 78404, 409-884-8931, Administrator: Tracy Signs (principal@fbcampus.org); Chair: Julie Davis; Team: Karen Zeissel Full Visit

Recommendation: The visiting team is pleased to recommend First Baptist School be accredited for a period of 10 years with an interim visit to be conducted after 5 years.

2. The Accreditation Standards and Bylaws need review for alignment with state and TEPSAC standards and best practices.

Proposal: A Standards Bylaw Review Committee is commissioned to review the Standards and report to the Commissioners in the fall 2013 meeting. The committee will include Dr. Olivia Elmore, Dr. Stan Brooks, Brenda Russell, and Dr. Randy Wood.

Motion by Dr. Olivia Elmore; Second Sandra Phelps; Unanimously approved.

Report on Previous Visits

1. **Texas Christian Academy**, 4600 Sanger Ave, Waco, TX 76710-4861 (254) 772-5474; Administrator: Gary Bender; Consultant: Nancy Purdy; Chair: Stan Brooks; Team: Dr. Randy Wood Full Visit: November 14-15, 2011
The campus has combined with the Parkview Campus.
Action Required: *Dr. Brooks will visit the campus to check for correction of violations. Date _____*
2. **Trinity Christian School**, 7002 Canton Ave., Lubbock, TX 79413, 806-791-6581 Ext. 296, Mrs. Jill Roberts Administrator. Initial Visit for K-8; Full Visit Fall 2015 for PK-1st. Consultant: Karen Earhart; Chair: Brenda Russell; Team: Nancy Purdy & Bruce McDonald, Brenda to contact for date. **Move Date to 2013-14** as the school is building more than 1 campus.
3. **Temple Christian Schools**, 6824 Randol Mill Road, Fort Worth, TX 817-457-0770, Administrator: Stan Brooke; Chair: Judy Abercrombie; Team: Anne Silburn
Action Required: *Dr. Brooks will meet with the new administration and the visiting team will recommend approval of the governance change made at Temple Christian Schools.*

Upcoming Visits

1. **Brazos Christian School**, 3000 W. Villa Maria Rd, Bryan, TX 77807 979-823-1000 Administrator: Keith A. Currivean; Consultant: Dr. Randy Wood; Chair: Kevin Thames; Full Visit, **Date:** _____
2. **First Baptist Christian School**, 501 12th Street, Marble Falls, TX 78654. Administrator: Dr. Sandra Phelps; **Chair** _____
Action: Visit to accredit addition of grade Spring 2013.
3. **Bannockburn Christian School**, Bannockburn Baptist Church, 7100 Brodie Lane, Austin, TX 78745, 512-892-2706 **Administrator:** _____; Chair: Julia Janz
Action: Visit to accredit additional grade Spring 2013 and approve administration change.
4. **First Woodway Christian School**, 13000 Woodway Drive, Waco, TX 76712-8545, 254-772-1298, Administrator: Nancy Purdy; Chair: Dr. Stan Brooks; Team: Marvene Snead Date: Dec. 2-4, 2012
5. **River Oaks Baptist**, 2300 Willowick, Houston, TX 77027, 713-623-6938. Administrator: Leanne Reynolds; Chair: Randy Wood Team: Sandra Phelps, Nancy Purdy Date: November 13-15, 2012
6. **Waco Baptist Academy**, 6125 Bosque Blvd., Waco, TX 76710, 281-772-2122; K-8; Administrator: Jody Flowers; Consultant: Randy Wood; Chair:

Sandra Phelps; Team: Brenda Russell; Visit to be delayed Fall 2012 or Spring 2013. **Date:** _____

7. **Oak Ridge Christian Academy**, 27420 Robinson Road, Conroe, TX 77385, 281-298-5800, Administrator: _____; Consultant: Freddie Cullen, Team review for accreditation of additional grades. **Need Date:** _____
8. **Angleton Christian School**, First Baptist Church, Angleton, TX 979-849-4311, Administrator: Gordon Smith; Chair: Julie Davis. Visit to approve addition of additional grade. **Date: April 2013**
9. **Brazos Christian School**, 3000 W. Villa Maria Rd, Bryan, TX 77807, 979-823-1000. Administrator: Keith A. Currivean; Consultant: Dr. Randy Wood; Chair: Kevin Thames. **Full Visit Date: April 2013**
10. **First Baptist Academy**, P.O. Box 868. Dallas, TX 75221, 214-969-7861; Administrator Brian Littlefield; Chair: Dr. Stan Brooks; **Team:** _____; **Full Visit Date:** _____
11. **Seguin Christian Academy** (Formerly: First Baptist Christian School), 515 East Court, Suite 200, P.O. Box 2647, Seguin, TX 78156, 830-433-4131. Changes include location, church support, and administration. **Administrator:** _____; **Chair:** _____; **Team:** _____; **Full Visit Date:** _____
12. **Heritage Christian Academy**, 1408 S. Goliad Street, Rockwall, TX 75087, 214-837-0218, Administrator: Ron Taylor; Chair: Brenda Russell; Team: _____; **Interim Visit: April 8 or 29, 2013**
13. **Summit Christian Academy**, Leander, TX Full Visit Requested but **paperwork has not been submitted** as of this date. Consultant: _____ Chair: _____; Team: _____ Full Visit Date: _____
14. **Temple Christian Schools**, 6824 Randol Mill Road, Fort Worth, TX 817-457-0770, New Administrator: Neil Childs; Chair: Judy Abercrombie; Team: Anne Silburn. **Requests reschedule of Full Visit Date:** _____

Schools Seeking Accreditation

1. **Spring Baptist Early Learning Center**, Spring, TX 77373, 281-353-5448. Administrator: Kathy Cook; Consultant: Dr. Sandra Phelps. Beginning process to meet standards.
2. **Caldwell's First Baptist Church School**, PO Box 687, Caldwell, TX 77836, 304 S. Harvey St. 979-567-3771 Administrator: Tabbatha Pipes; Consultant: Julie Davis Documentation presented for accreditation.
3. **First Baptist Christian School of Baytown (Formerly Wee School, First Baptist Church)**, 505 Rolling Brook Drive, Baytown, TX 281-420-2740. Administrator: Robin Cunningham; Consultant: Freddie Cullins. Requests accreditation visit for Spring 2014 for K-6.
4. **First Baptist Christian School** PO Box 271, Hillsboro, TX 76645, 254-582-2973; Administrator: Kelly Williams; Consultant: Stan Brooks; K Beginning process of documentation.
5. **Fallbrook Christian Academy**, 12512 Walters Road, Houston, TX 77014 281-444-6198, Ages 3-5 Administrator: Tasha Burnice; Consultant: Anne Silburn; Initial Visit, Still in progress.

6. **Lighthouse Baptist Academy**, 8622 Garth Road, Baytown, 77521, 281-41-9784 Administrator: Steven Weatherly (singnsteve@aol.com); cell 713-203-8376); Consultant: Freddie Cullen; Chair: Julia Janz; Team: Melissa Fuqua; Full Visit Pending documentation; Not ready, maybe in 1 year.
7. Shelly Turner, shera92@embarqmail.com, Inquiry to start Christian school, April 2011.
8. Quala Bennett, khandy52@gmail.com, Seeking accredited high school diploma, August 2011
9. Dr. Lonzetta Allen, 1188 West Broad Street, Mansfield, TX 76063, February 2012.

New Administrator Visits

1. **River Oaks Baptist**, 2300 Willowick, Houston, TX 77027, 713-623-6938. **New Administrator: Leanne Reynolds**; Chair: Randy Wood Date: Nov. 6-8, 2012.
2. **Temple Christian Schools**, 6824 Randol Mill Road, Fort Worth, TX 817-457-0770, **New Administrator: Neil Childs**; Chair: Judy Abercrombie; Team: Anne Silburn. The visiting team will approve the governance change. **Date:** _____
3. **Clay Road Baptist School**, 9151 Houston, TX 77080, 713-939-1023. **New Administrator: Matt Duston**; **Chair:** _____ **Date:** _____
4. Administrative Changes 2012-14: Administrative Change Reports are required for:
 - a. Oak Ridge Christian, Conroe, TX
 - b. Bay Area Christian School, League City, TX
 - c. First Baptist Academy, Houston, TX

VII. Executive Director's Report by Dr. Randy Wood

1. Proposed legislation for vouchers
2. Increased fee for TEPSAC every 2 years. 27 schools are currently paying dues.
3. TANS is an organization that provides information on political reforms affecting private schools.

VIII. Regional District and Convention Proposal – Dr. Bob Bryant

In the February 29, 2012 meeting, the Commissioners voted to recommend to TABS that we alternate one-day Regional Conferences with the Annual Statewide Conference. This would begin in 2014. The TABS Officers approved the recommendation at the Convention. Currently, there are 5 to 7 clusters of schools that could serve as Regionals. After review of the location of TABS schools there was much discussion over the number of regions and the areas each should serve. In an effort to conserve resources and provide relevant professional development, the following proposals to TABS were adopted.

Proposal: Four regions be created named North (located centrally around the Dallas area), Central (located centrally around the Waco/Austin area), South (located centrally around Houston area), and West (located centrally around the Lubbock area).

Freddie Cullins moved the proposal to TABS be adopted; Second by Kevin Thames; Unanimously Approved.

Proposal: A one day Regional conference will be held in place of a statewide conference every other year beginning with the 2013-14 school year. The date can be selected by the host school. Each school has the option to attend any conference.

Freddie Cullins moved the proposal to TABS be adopted; Second by Kevin Thames; Unanimously Approved.

Proposal to TABS: Schools volunteering to hold the 2013-14 One Day Regional Convention:

North: Temple Christian and Nazarene Christian Academy

Central: Hyde Park Baptist Schools and San Marcos Baptist Academy

West: Southcrest Christian School

South: Fort Bend Christian Academy

IX. ACTABS Website Proposal – Bob Bryant

The website needs to move to a hosted site to improve sustainability through changes of administration. The cost for a hosted site is \$15.96/month. The domain name is \$48.93 for 7 years. The email marketing capability is \$15/month.

Dr. Stan Brooks made the motion to acquire the website improvements; Second by Chris Jones; Unanimously Approved.

A question was asked whether the membership renewals could be part of the ACTABS website.

X. ACTABS Commissioners Meeting Date Moved

Proposal: The ACTABS Commissioners Meeting will be held during the last 2 weeks of April 2013 (date still to be determined) at San Marcos Baptist Academy.

Motion by Dr. Olivia Elmore; Second by Freddie Cullins; Unanimously approved.

XI. ACTABS Officers & Standards Committee Members

A. ACTABS Officer Nominating Committee, Dr. Randy Wood

1. Recommendation from Standards Committee for Standards Chair: Dr. Julia Janz
2. Nomination for President: Karen Zeissel (declined); Dr. Norm Slotted
3. Nomination for Vice President: Kevin Thames
4. Nomination for Secretary: Sandra Phelps
5. Motion to Retain Treasurer Nancy Purdy by Brenda Russell; Second by Kevin Thames; Unanimously Approved.

B. Members added to the Standards Committee

1. Standards Committee Recommendation for Nancy Purdy
2. Standards Committee Recommendation for Kevin Thames
3. Standards Committee Recommendation to add ACTABS President as an ad hoc committee member. Motion by Brenda Russell; Second by Dr. Stan Brook; Unanimously approved.

XII. Prayer by Freddie Cullins; Dinner and Dismissed