

ACTABS Commissioners Meeting Minutes
April 24, 2013

I. 17 Members signed in representing the following schools:

Bay Area Christian School Academy	Heritage Christian Academy
Hyde Park Baptist Schools	
River Oaks Baptist School	
San Marcos Baptist Academy	
First Baptist Christian School, Marble Falls	Southcrest Christian School, Lubbock
First Woodway Christian School	Temple Christian Schools, Ft. Worth
Fort Bend Christian Academy	Wheeler Avenue Christian Academy

Officers:

President: Dr. Bob Bryant	Secretary: Dr. Julia Janz
Vice President: Karen Zeissel	Standard's Chair: Dr. Julia Janz
Executive Director: Dr. Randy Wood	Public Relations: Dr. Stan Brooke
Treasurer: Nancy Purdy	

II. Call to Order & Opening Prayer - Dr. Bryant

III. Welcome by Dr. John Garrison, President of San Marcos Academy

IV. Minutes of November 2012 meeting were posted on the website. No emailed revisions; Brenda Russell moved the Minutes be accepted; Second by Nancy Purdy; unanimously approved.

V. Treasurer Report –Nancy Purdy presented the ACTABS Financial Report. Dr. Stan Brooke moved the Treasurer Report be accepted; Second by Brenda Russell; Unanimously approved.

VI. Standards Committee Report – Dr. Julia Janz

A. The standards committee make the following recommendations:

1. **Southcrest Christian School**, 3801 South Loop 289, Lubbock, TX 79413. Added 12th grade. Nancy Purdy visited the school. **The standards committee recommends full accreditation through 12th grade.** Next interim visit is 2015-16.
2. **Brazos Christian School**, 3000 W. Villa Maria Rd, Bryan, TX 77807, 979-823-1000 Administrator: Keith A. Currivean; Consultant: Dr. Randy Wood; Chair: Kevin Thames; Full Visit, **The standards committee recommends accreditation for 10 years with an interim visit in 5 years.**
3. **Heritage Christian Academy**, 1408 S. Goliad Street, Rockwall, TX 75087, 214-837-0218, Administrator: Ron Taylor; Chair: Brenda Russell; **Interim Visit: April 7-9, 2013; The standards committee recommends First Baptist School continued accreditation for a period of 5 years.**

Second by Brenda Russell; Unanimously approved.

B. Report on Previous Visits

Updates: Check for correction of violations

1. **Texas Christian Academy**, 4600 Sanger Ave, Waco, TX 76710-4861 (254) 772-5474; Administrator: Gary Bender; Consultant: Nancy Purdy; Chair: Dr. Randy Wood; Team: Full Visit: November 14-15, 2011
The campus has combined with the Parkview Campus.
Action Required: *Dr. Brooks will visit the campus to check for correction of violations. Date May 30, 2013*
2. **Temple Christian Schools**, 6824 Randol Mill Road, Fort Worth, TX 817-457-0770, Administrator: Stan Brooke; Chair: Judy Abercrombie; Team: Anne Silburn
Action Required: *Dr. Brooke will meet with the new administration and the visiting team will recommend approval of the governance change made at Temple Christian Schools.*

Upcoming Visits

Team Visits Spring 2013

1. **First Baptist Christian School**, 501 12th Street, Marble Falls, TX 78654.
Administrator: Dr. Sandra Phelps; Chair Dr. Randy Wood
Action: Visit to accredit additional grade class **May 2013**.
2. **Bannockburn Christian School**, Bannockburn Baptist Church, 7100 Brodie Lane, Austin, TX 78745, 512-892-2706 **Administrator:** _____; Chair: Julia Janz Contact Jim Christiansten
Action: Visit to accredit additional grade **Spring 2013** and approve administration change.

Team Visits 2013-2014

1. **Angleton Christian School**, First Baptist Church, Angleton, TX 979-849-4311, Administrator: Gordon Smith; Chair: Julie Davis. Visit to approve addition of additional grade. **Date: April 2013**
2. **First Baptist Academy**, P.O. Box 868. Dallas, TX 75221, 214-969-7861; Administrator Brian Littlefield; Chair: Dr. Stan Brooke; **Team:** _____; **Full Visit Date: 2013-14**
3. **Seguin Christian Academy** (Formerly: First Baptist Christian School), 515 East Court, Suite 200, P.O. Box 2647, Seguin, TX 78156, 830-433-4131. Changes include location, church support, and administration. **Administrator:** _____; **Chair: Brenda Russell; Team: Bob Bryant; Full Visit Date: Fall 2013**
4. **Summit Christian Academy**, Leander, TX Full Visit Requested but **paperwork has not been submitted** as of this date. Consultant: _____ Chair: _____; Team: _____ Full Visit Date: _____
5. **First Baptist Christian School of Baytown (Formerly Wee School, First Baptist Church)**, 505 Rolling Brook Drive, Baytown, TX 281-420-2740. Administrator: Robin Cunningham; Consultant: Freddie Cullins. Requests accreditation visit for Spring 2014 for K-6.

Schools Seeking Accreditation

1. **Trinity Christian School**, 7002 Canton Ave., Lubbock, TX 79413, 806-791-6581 Ext. 296, Mrs. Jill Roberts Administrator. Initial Visit for K-8; Full Visit Fall 2015 for PK-1st. Consultant: Karen Earhart; Chair: Brenda Russell; Team: Nancy Purdy & Bruce McDonald, Brenda to contact for date as the school is building more than 1 campus. Visit Date: _____

2. **Spring Baptist Early Learning Center**, Spring, TX 77373, 281-353-5448. Administrator: Kathy Cook; Consultant: Dr. Sandra Phelps. Beginning process to meet standards. Dr. Randy Wood reported there has been no new information.
3. **Caldwell's First Baptist Church School**, PO Box 687, Caldwell, TX 77836, 304 S. Harvey St. 979-567-3771 Administrator: Tabbatha Pipes; Consultant: Julie Davis Julie reports the school has not responded to her repeated attempts to contact the administration. The teachers are not degreed.
4. **First Baptist Christian School** PO Box 271, Hillsboro, TX 76645, 254-582-2973; Administrator: Kelly Williams; Consultant: Stan Brooks; K Beginning process of documentation.
5. **Fallbrook Christian Academy**, 12512 Walters Road, Houston, TX 77014 281-444-6198, Ages 3-5 Administrator: Tasha Burnice; Consultant: Anne Silburn; Initial Visit, Still in progress
6. **Lighthouse Baptist Academy**, 8622 Garth Road, Baytown, 77521, 281-41-9784 Administrator: Steven Weatherly (singnsteve@aol.com); cell 713-203-8376); Consultant: Freddie Cullen; Chair: Julia Janz; Team: Melissa Fuqua; Full Visit Pending documentation; Freddie Cullen reported the school is not ready for accreditation.
7. **The Master's School of San Marcos**, 1664 Center Point Road, San Marcos, TX 78666, 512-392-4322. Consultant: Bob Bryant

New Administrator Visits

1. Oak Ridge Christian, Conroe, TX
2. Bay Area Christian School, League City, TX
3. First Baptist Academy, Houston, TX
4. Fort Bend Christian Academy, Sugar Land, TX

C. Other Business

1. Report: The Accreditation Standards and Bylaws need to be reviewed. The Standards Committee proposed a Standards Bylaw Review Committee: Dr. Julia Janz, Dr. Stan Brooks, Brenda Russell, Dr. Randy Wood, President of ACTABS; Second by Brenda Russell; Unanimously approved.
2. Nomination for ACTABS Standards Committee:
 - a. Julia Janz – Chair
 - b. Nancy Purdy – New Member
 - c. Kevin Thames – New Member
 - d. President of ACTABS – Standing Member
 Standards Committee recommendation; Second by Brenda Russell; Unanimously approved.

VII. President's Report – Dr. Bob Bryant

1. ACTABS.org - The domain name has been secured for 2 additional years. Constant Contact is used for notifications but can also be used to broadcast administrative and teaching positions. Administrative privilege will be given to the Executive Director, the ACTABS President, and the Standards Chair. A suggestion from the floor that the Commissioners Meetings be teleconferenced to promote better attendance and save money on travel.
2. TABS Regional Conferences – The recommended logistics for the TABS Regional Conferences in 2014 were discussed as a state map listing the TABS schools was shown.

Host schools for 2014 One day regional conference are North: Temple Christian and Nazarene Christian Academy; Central: Hyde Park Baptist Schools and San Marcos Academy (2/17/14); West: Southcrest Christian School (2/17/13); and South: Fort Bend Christian Academy(2/7/13). Dates are selected by the host school. Schools have the option to attend any conference.

Freddie Cullen made a motion that the map and name of school hosts be posted on the website; Second by Brenda Russell; Unanimously approved.

3. State TABS Convention – MOTION: The state convention will be held in Waco on a Thursday and Friday on a date during the end of January through the beginning of February on even years (2014-15, 2016-17) and alternate with 4 Regional ACTABS Conventions held on the odd years (2013-14, 2015-16). The State Convention will be planned and operated by a State Convention Committee with representatives from each of the 4 regions. The motion was presented by Freddie Cullins; Second by Brenda Russell; Discussion; Unanimously approved.
4. MOTION: The \$2000 used for the state convention will be saved during the odd years and combined with the next years allotment for the state convention rather than dispersed to regional conventions. This motion was presented by Linda Merriott; Second by Karen Zeissel; Discussion; Unanimously approved.
5. Selection and Confirmation of ACTABS Officers for 2013-2015
 - a. Standards Committee Chair: Julia Janz
 - b. President: Keith Currivean
 - c. Vice President: Kevin Thames
 - d. Secretary: Sandra Phelps
 - e. Treasurer: Nancy Purdy
 - f. Members added to Standards Committee: Nancy Purdy, Kevin Thames
 - g. Ad hoc Standards Committee member: ACTABS President

Motion to appoint Keith Currivean President by Brenda Russell; Second by Nancy Purdy; Unanimously approved.

VIII. Executive Director's Report by Dr. Randy Wood

1. Proposed legislation discussed: Vouchers; TEPSAC approved to continue. TANS is an organization that provides information on political reforms affecting private schools.
2. Increased fee for TEPSAC every 2 years. 27 schools are currently paying dues.
3. TABS Convention to be held in Waco at Baylor on July 10, 8:00 – 5:00.

IX. Prayer, Dismissed, Lunch